

Notice of a Meeting

Safer & Stronger Communities Scrutiny Committee

Monday, 4 July 2011 at 10.00 am

County Hall, Oxford, OX1 1ND

Membership

Chairman -

Deputy Chairman -

Councillors:

Lawrie Stratford

Carol Viney

John Goddard

Alyas Ahmed

Anthony Gearing

Stewart Lilly

Susanna Pressel

John Sanders

Bill Service

Alan Thompson

Notes:

Date of next meeting: 5 September 2011

What does this Committee review or scrutinise?

- Community safety; anti-social behaviour; crime and the fear of crime; fire and rescue; consumer protection; emergency planning; police issues; coroner's service; gypsies and travellers; drugs and alcohol awareness; road safety (police, trading standards, fire and rescue); adult learning (oversight of the adult learning service in provider mode); libraries; museums and heritage; the arts; archives; leisure and recreation; registration service; community cohesion; equalities and social inclusion; voluntary and community sector.
- The functions of the responsible authorities (local authorities, fire and rescue authorities, police authorities, the police, primary care trusts and the Probation Service) which comprise a Crime & Disorder Reduction Partnership/Community Safety Partnership.
- Those regulatory functions of the Planning & Regulation Committee not falling within the remit of the Growth & Infrastructure Scrutiny Committee.

How can I have my say?

We welcome the views of the community on any issues in relation to the responsibilities of this Committee. Members of the public may ask to speak on any item on the agenda or may suggest matters which they would like the Committee to look at. **Requests to speak must be submitted to the Committee Officer below no later than 9 am on the working day before the date of the meeting.**

For more information about this Committee please contact:

Chairman

- Councillor Lawrie Stratford
E.Mail: lawrie.stratford@oxfordshire.gov.uk

Committee Officer

- Sean Gibson, Tel: (01865) 815482
sean.gibson@oxfordshire.gov.uk



Peter G. Clark
County Solicitor

June 2011

About the County Council

The Oxfordshire County Council is made up of 74 councillors who are democratically elected every four years. The Council provides a range of services to Oxfordshire's 630,000 residents. These include:

schools	social & health care	libraries and museums
the fire service	roads	trading standards
land use	transport planning	waste management

Each year the Council manages £0.9 billion of public money in providing these services. Most decisions are taken by a Cabinet of 9 Councillors, which makes decisions about service priorities and spending. Some decisions will now be delegated to individual members of the Cabinet.

About Scrutiny

Scrutiny is about:

- Providing a challenge to the Cabinet
- Examining how well the Cabinet and the Authority are performing
- Influencing the Cabinet on decisions that affect local people
- Helping the Cabinet to develop Council policies
- Representing the community in Council decision making
- Promoting joined up working across the authority's work and with partners

Scrutiny is NOT about:

- Making day to day service decisions
- Investigating individual complaints.

What does this Committee do?

The Committee meets up to 6 times a year or more. It develops a work programme, which lists the issues it plans to investigate. These investigations can include whole committee investigations undertaken during the meeting, or reviews by a panel of members doing research and talking to lots of people outside of the meeting. Once an investigation is completed the Committee provides its advice to the Cabinet, the full Council or other scrutiny committees. Meetings are open to the public and all reports are available to the public unless exempt or confidential, when the items would be considered in closed session

If you have any special requirements (such as a large print version of these papers or special access facilities) please contact the officer named on the front page, giving as much notice as possible before the meeting

A hearing loop is available at County Hall.

AGENDA

- 1. Election of Chairman for the Current Council Year**
- 2. Election of Deputy Chairman for the Current Council Year**
- 3. Apologies for Absence and Temporary Appointments**
- 4. Declarations of Interest - see guidance note on the back page**
- 5. Minutes** (Pages 1 - 8)
- 6. Speaking to or petitioning the Committee**
- 7. Director's Update**

10.25

John Jackson (Director of Social & Community Services) and David Ethridge (Chief Fire Officer) to report.

- 8. Scrutiny Work Programme 2011-2012**

11.00

Contact Officer: Sean Gibson, Corporate Performance Officer, 01865 815482

Draft work programme 2011-2012 to be distributed separately.

The Committee is invited to approve the work programme.

SCRUTINY MATTERS

- 9. Report on changes to Museums Service** (Pages 9 - 14)

11.15

Contact Officer: Martyn Brown, Heritage & Arts Officer, Social & Community Services, 01993 814114

The Committee is invited to comment on a briefing by the Heritage & Arts Officer.

10. Emergency Planning preparations for winter 2011-2012 (Pages 15 - 18)

11.35

Contact Officer: Bethan Morgan, County Emergency Planning Officer, 01865 323760

The Committee is invited to receive an update from the County Emergency Planning Officer.

11. Crime & Disorder Partnerships Community Strategies 2011-2012

11.55

Contact Officer: Ruth Whyte, Manager, Safer Communities Unit, 01865 815396

Paper and summary of strategies to distributed separately.

The Committee is invited to comment on the Crime & Disorder Community Strategies.

BUSINESS PLANNING

12. Forward Plan

12.15

Committee to consider any items of interest.

13. Close of Meeting: 12.20 approx

Declarations of Interest

This note briefly summarises the position on interests which you must declare at the meeting. Please refer to the Members' Code of Conduct in Part 9.1 of the Constitution for a fuller description.

The duty to declare ...

You must always declare any "personal interest" in a matter under consideration, ie where the matter affects (either positively or negatively):

- (i) any of the financial and other interests which you are required to notify for inclusion in the statutory Register of Members' Interests; or
- (ii) your own well-being or financial position or that of any member of your family or any person with whom you have a close association more than it would affect other people in the County.

Whose interests are included ...

"Member of your family" in (ii) above includes spouses and partners and other relatives' spouses and partners, and extends to the employment and investment interests of relatives and friends and their involvement in other bodies of various descriptions. For a full list of what "relative" covers, please see the Code of Conduct.

When and what to declare ...

The best time to make any declaration is under the agenda item "Declarations of Interest". Under the Code you must declare not later than at the start of the item concerned or (if different) as soon as the interest "becomes apparent".

In making a declaration you must state the nature of the interest.

Taking part if you have an interest ...

Having made a declaration you may still take part in the debate and vote on the matter unless your personal interest is also a "prejudicial" interest.

"Prejudicial" interests ...

A prejudicial interest is one which a member of the public knowing the relevant facts would think so significant as to be likely to affect your judgment of the public interest.

What to do if your interest is prejudicial ...

If you have a prejudicial interest in any matter under consideration, you may remain in the room but only for the purpose of making representations, answering questions or giving evidence relating to the matter under consideration, provided that the public are also allowed to attend the meeting for the same purpose, whether under a statutory right or otherwise.

Exceptions ...

There are a few circumstances where you may regard yourself as not having a prejudicial interest or may participate even though you may have one. These, together with other rules about participation in the case of a prejudicial interest, are set out in paragraphs 10 – 12 of the Code.

Seeking Advice ...

It is your responsibility to decide whether any of these provisions apply to you in particular circumstances, but you may wish to seek the advice of the Monitoring Officer before the meeting.